

May 18, 2011

CIRCULAR LETTER TO ALL MEMBER COMPANIES

Re: Workers Compensation Insurance
Experience Rating Data Available via CDX

As a member of the American Cooperative Council on Compensation Technology (ACCCT), the North Carolina Rate Bureau is pleased to announce the availability of the NCRB's WCRatings file, which contains the data for the carriers experience rating worksheets, through ACCCT's CDX web application. Currently, NCRB provides experience rating worksheet data through the Bureau's WCRating web application in both a flat file and pdf format. With the availability of the experience rating worksheet data on CDX, member companies will have additional options available for the retrieval of experience rating worksheet data in the flat file format. The pdf format will only be available on the WCRatings web application located on the Bureau's website (www.ncrb.org).

To access the WCRatings files via CDX, member companies must be set up to use CDX. If your company is not set up to use CDX, your group admin must complete the Insurance Group Administrator Application form found on the ACCCT web site under "Sign Up". The Application must be signed by an officer of the Insurance Group and sent to the CDX Central Support to begin the setup process. Instructions for sending the Application to CDX Central Support are in the "Terms and Conditions of Use" section on the Application itself. If you are currently an authorized user of CDX, you will need to have your Insurance Group Administrator set the carrier up to receive the WCRating files. This must be done for each user. Additional information concerning CDX administration and set up is available on the ACCCT website at www.accct.org under the FAQ's.

NCRB will transmit WCRating files to CDX Monday through Friday between 1:00 a.m. and 3:00 a.m. If you have any questions, please contact the Industry Support Team at 919-582-1056 or industrysupport@ncrb.org.

Sincerely,

Sue Taylor

Director of Insurance Operations

ST:dms
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