

September 12, 2018

CIRCULAR LETTER TO ALL MEMBER COMPANIES

Re: Hurricane Florence

Due to potential adverse weather conditions resulting from Hurricane Florence, NCRB will be suspending operations effective at 4:00PM on 9/13/18. All online web tools and applications will be taken off-line at that point and will remain off-line until conditions are deemed safe and NCRB associates are able to return to our facilities. While we are hopeful to resume normal operations on 9/17/18, our offices will be closed until further notice.

For carriers that submit data to NCRB through the ManagePolicy and/or ManageUSR applications, please hold your submissions temporarily while operations are suspended. NCRB will send out another notification as soon as conditions allow for our systems to resume operation. For carriers that do not utilize ManagePolicy or ManageUSR for data reporting, please continue any data reporting procedures as normal during this time. Any questions or concerns regarding specific data issues will be addressed as soon as operations are resumed.

Sincerely,

Jarred Chappell

Director, Workers Compensation  
NCRB Insurance Operations

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